

# Mortgage+Care

## Entering Bank Account Information

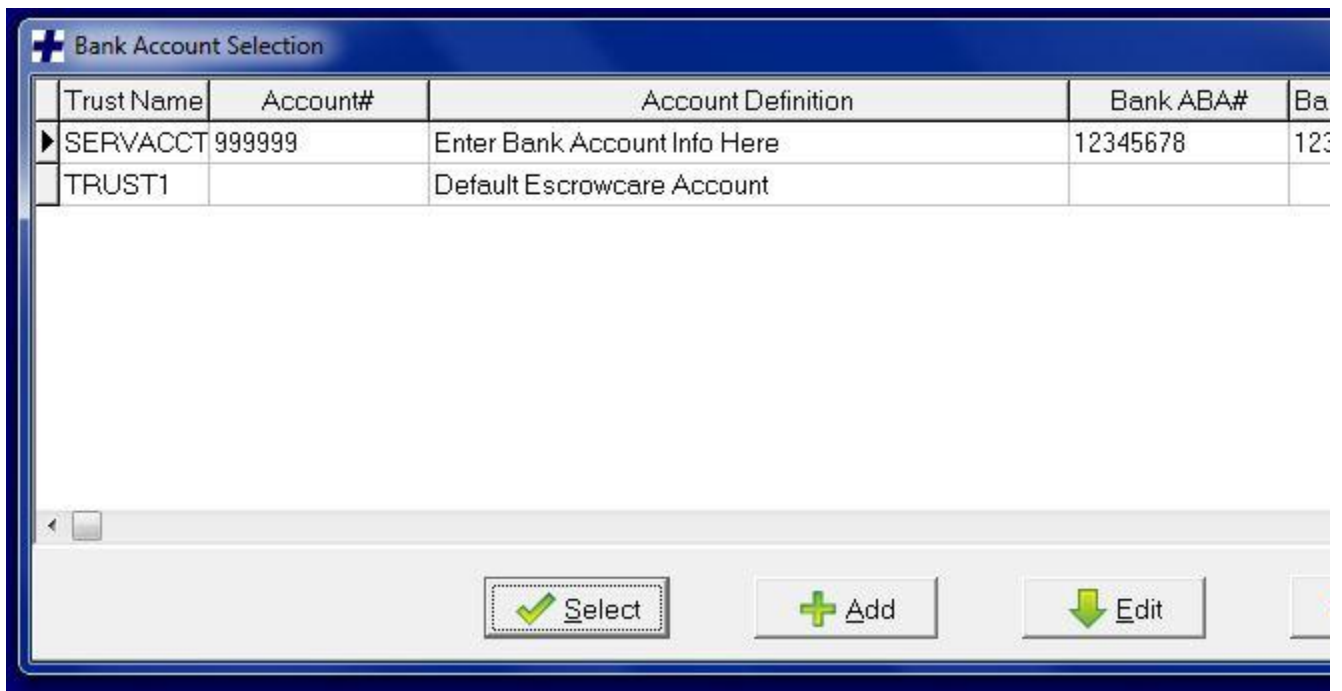
The following steps describe how to set up the Bank and MICR information that will print on your checks to be sent out to Investors and the Broker.

1. From the main menu , click **Escrow**, then select **Bank Account** OR click the Notebook icon in the menu bar. (see illustration below)



The **Bank Account Selection** screen appears. By default, it contains two accounts. The first account is the Loan Servicing Trust Account. By default, it is selected.

2. Click **Edit** to modify the Bank Trust Information.



3. The **Edit Bank Trust Information** screen appears. (see illustration below)

4. Change the **Bank ABA#** and **Bank MICRO ABA#** fields as necessary. Click **Close** when finished.

**Edit Bank Trust Information**

Trust Name  **DO NOT CHANGE!**

Account #

Account Definition

Bank ABA #

Bank MICR ABA#  Bank Code

Bank Name

Branch# / Info

Street Address

City

State

ZIP Code

Check #

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